Program Overview and Application Instructions

This document is used for the Saskatchewan Temporary Wage Supplement Program (STWSP).

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PROGRAM OVERVIEW

The STWSP provides a temporary wage supplement to eligible lower income workers helping Saskatchewan’s most vulnerable citizens through the COVID-19 pandemic.

The temporary supplement is $400 for each 4-week period up to 16 weeks, for the period from March 15, 2020 to July 4, 2020.

An eligible worker for the STWSP is a worker who:

- earns a wage less than $24.00 per hour at an eligible essential care facility, in the 4-week period for which the worker has applied for the STWSP, and
- has total gross earnings less than $2,500, including earnings from work outside an eligible essential care facility, in the 4-week period for which the worker has applied for the STWSP, and
- is employed by an eligible essential care facility including:
  - Public and private senior care homes;
  - Community-based group and personal care homes;
  - Licensed childcare facilities;
  - Emergency shelters;
  - Transition shelters - short stay/emergency, transition housing;
  - Integrated health care facilities; and
  - Home care workers providing care to seniors in their own home.

Acute care facilities such as hospitals which provide access to acute short term care services such as emergency, ambulatory care, diagnostic services, inpatient and outpatient care, critical care, and surgical care operated by the Provincial Health Authority or its affiliates as defined in The Provincial Health Authority Act, are not eligible facilities. A facility providing integrated short term and long term health care is an eligible facility.

Eligible essential care facilities are listed alphabetically by region in the online application form (see drop-down menus under "Employer Information").
The benefit will be provided to full-time, part-time and casual workers, and includes anyone employed by the facility, such as care workers, cooks, housekeepers, janitors, administrative staff, etc., but does not include third party contract service providers working in the facilities.

**PROGRAM OVERVIEW**

Before making a submission of any kind to the STWSP, the applicant should thoroughly review this document and the program webpage.

To qualify for the STWSP program, an applicant must submit a complete application and attest to all the eligibility criteria listed above.

**APPLICATION STEPS**

Individuals should review all the eligibility criteria and *Program Questions and Answers* available on the webpage.

If there is more than one eligible worker in your family, each worker must submit his or her own application.

The applicant must apply for each 4-week period beginning March 15, 2020 and ending July 4, 2020 (March 15 – April 11, 2020, April 12 – May 9, 2020, May 10 – June 6, 2020 and June 7 – July 4, 2020).

Complete the application form online at saskatchewan.ca/wage-supplement-program:

- Include banking information for automatic deposit;
- Upload copies of supporting paystub information and direct deposit information
- Attest to eligibility criteria;
- Declare application to be true and accurate;
- Consent to information being used to confirm eligibility; and
- Click on Submit.

Applications will be processed on a first come first served basis. Complete applications with all required information will be given priority.

Applications may be audited after a payment is provided. Any payments that are deemed to be ineligible will be considered a debt owing to the Government of Saskatchewan and subject to collection.

For more information, email stwsp@gov.sk.ca or call 1-800-667-6102 or 306-787-6645 in Regina.